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 Director, Instructional Support

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TO: All District Employees
 FROM: Jerrilyn M. Ewing, Director Instructional Support *JME*
 DATE: February 1, 2012
 SUBJECT: **Nominations for 2013 Teachers of the Year**

Elk Grove Unified School District is now accepting nominations for the **2013 Teachers of the Year**. Please assist us by nominating a teacher you feel deserves to be recognized as an outstanding teacher.

Elk Grove Teachers of the Year should possess the following qualifications:

- *Exemplary teaching techniques*
- *Excellent knowledge of content and curriculum*
- *Ability to engage and motivate students to learn*
- *Positive and caring student relationships*
- *Ability to set high expectations for all students*
- *Experience in meeting students' academic, personal, and career goals*
- *Personal characteristics of patience, commitment, and understanding*
- *Excellent communication skills, both verbal and written*

Two teachers will be selected to represent EGUSD for 2013 Teachers of the Year. Teachers nominated for EGUSD Teachers of the Year must have a minimum of five years teaching experience in or outside of EGUSD.

Parents, community members, administrators, support personnel, or other teachers may nominate a teacher for this honor. Nominations must be received by the Curriculum/Professional Learning Office by 4:00 p.m. on **Thursday, February 23, 2012**. The nomination form is attached.

Each nominee will be invited to attend an information meeting on **Tuesday, March 6, 2012**, at 4:00 p.m. in Room 117 at the Robert L. Trigg Education Center to discuss the application process for 2013 Elk Grove Teachers of the Year. The application involves written responses to several questions. Nominees will be assisted with the preparation of their applications as needed. There is no obligation on the part of the nominee to continue with the application; however, all nominees are encouraged to do so.

Applications from nominees must be submitted to the Curriculum/Professional Learning Office by 4:00 p.m. on **Friday, March 23, 2012**. Interviews will be scheduled on **Monday, April 16, 2012**. Top candidates will be observed in their classrooms on **Friday, April 20, 2012**. The two teachers selected as Elk Grove Unified School District Teachers of the Year will represent the district in various events during 2012-2013 and will be the district's applicants for 2013 Sacramento County Teacher of the Year.

The EGUSD Teachers of the Year for 2012, Robert Brewer and Paul Cordero, have done a wonderful job representing our district.

Schedule of upcoming events mentioned above:

DATE	EVENT
Thursday, February 23, 2012 by 4:00 p.m.	Nominations Due
Tuesday, March 6, 2012 at 4:00 p.m.	Informational Meeting
Friday, March 23, 2012 by 4:00 p.m.	Applications Due
Monday, April 16, 2012	Interviews
Friday, April 20, 2012	Classroom Observations

