

Robert J. Fitz Elementary School



STUDENT-PARENT HANDBOOK 2010-2011

Elizabeth Ruzda, Principal

9561 Fitz School Road
Sacramento, CA 95829
Phone: 916-689-2854
Fax: 916-689-2917

This handbook belongs to:

Name: _____

Grade/Teacher: _____

Address: _____

City: _____ Zip: _____ Phone: _____

The Cityscape

*One says to The Other today I want to go
exploring, there's a wetland reserve
behind the school. The Other says to One,
thinking the plan against the rules,
we will walk the border.*

*So on a fine, sun-drenched day the two cross
from the sidewalk to shyly tread
the wild grass beside the twined wool-wire cord
lain bare and slack between two painted
green and faded wooden posts.*

*The field lies blank below the feet of two clean,
sneaker-clad children striding
parallel a road, across the far side stretched,
running hazy in the distance below
a twinkling stoplight.*

*One crosses the wire and walks inland, leaving
behind his shoes and stretching
out his toes in the dirt. The field stands before him,
the road, then houses, and beyond that
the cityscape.*

By: Shannon Gourley
May, 2008

Ms. Gourley attended Elk Grove Schools and is now a graduate student pursuing her Master's in English at Cal Poly San Luis Obispo. Ms. Gourley volunteered many summer hours at Robert Fite Elementary and this piece was inspired by the wetlands surrounding our school. It is included in a Portfolio entitled, "Reflections on Urban, Suburban, and Rural Landscapes"

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EGUSD MISSION STATEMENT

Elk Grove Unified School District
will provide a learning
community that challenges **ALL** students
to realize their greatest potential.

ELK GROVE UNIFIED SCHOOL DISTRICT CORE VALUES

- 1. Outcomes for Students**
 - ◆ Achievement of Core Academic Skills
 - ◆ Confident, Effective Thinkers and Problem Solvers
 - ◆ Ethical Participants in Society
- 2. Commitments About how we Operate as an Organization**
 - ◆ Support Continuous Improvement of Instruction
 - ◆ Build Strong Relationships
 - ◆ Finding Solutions
- 3. High Expectations for Learning for ALL Students and Staff**
 - ◆ Instructional Excellence
 - ◆ Safe, Peaceful, and Healthy Environment
 - ◆ Enriched Learning Atmosphere
 - ◆ Collaboration with Diverse Communities and Families



Robert J. Fite Elementary Mission Statement

*Our mission is to provide a
safe, nurturing environment
that fosters academic excellence
and artistic creativity. We strive to
be an active community that promotes
social responsibility, acceptance of
diversity and life-long learning.*

Dear Parents and Guardians:

Welcome to the home of the Fabulous Fite Falcons!! We are very excited to have you as a member of our learning community and look forward to having an outstanding year with each and every child, providing the opportunity for them to become life-long learners.

The purpose of the Parent-Student Handbook is to provide each family with important information pertaining to school policies and procedures. Please take a moment to review the contents of this handbook with your children. Thereafter, please sign the half sheet and return it to the classroom teacher the first week of school.

Parents and families are our partners. Your participation is needed and valued. Communication is a vital component to the success of our students. Monthly information can be found on our marquee outside campus. For more specific information, please visit our website: www.egusd.net/fite/. Our teachers and staff can also be reached by calling our school office.

Our 2010-2011 school year is going to be FABULOUS! Each new year brings new challenges and new accomplishments. Thank you in advance for helping provide the best education possible for your child. We look forward to seeing every Fite Falcon learn and grow with us both academically and socially.

Sincerely,
Elizabeth Rueda - Principal

District Administration

Steven M. Ladd, Ed.D., Superintendent
Donna Cherry, Associate Superintendent for
PreK-6 Education
Bob Roe, Director, PreK-6 Education
Linda Meyerson, Director, PreK-6 Education

Elk Grove Unified School District

Board of Education

Jeanette J. Amavisca
Pollyanna Cooper-LeVangie
Priscilla S. Cox
Pamela A. Irey
William H. Lugg, Jr.
Chet Madison, Sr.
Al Rowlett

Office Hours: 7:30 a.m. – 4:00 p.m.

Tentative Schedules

AM Kindergarten	8:00 a.m. – 11:30 a.m.
PM Kindergarten	10:40 a.m. – 2:10 p.m.
Grades 1 - 6	8:00 a.m. – 2:10 p.m.

To ensure the safety of your child, your child should not be dropped off at school more than 10 minutes prior to the start of the school day. Students should be picked up within 10 minutes of dismissal.

Minimum Day Schedule

Grades 1 - 6
8:00 a.m. - 12:30 p.m.

School Colors

Royal Blue, Gold & White

School Mascot

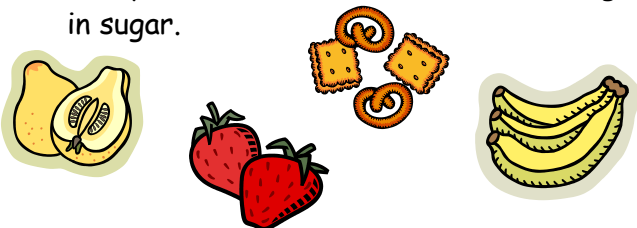
Robert J. Fite Falcons



Home of the Fabulous Falcons

Morning Recess & Nutrition Snack

All children have a mid-morning recess/nutrition break. Children are allowed to bring a nutritional snack from home to eat at this time. Please do not send candy, soft drinks, or a snack that is high in sugar.



Student-Parent Handbook 5

Dress Code

The dress code below incorporates the basic Elk Grove Unified School District Dress Code.

- ◆ All clothing must be neat, clean, and appropriate for a regular instructional day at school. Clothing must be safe and worn in a safe manner. Clothing must not promote conflict among students or cause class disruption. Clothing should fit the child in a manner that will not hinder physical movement during PE. Clothing is to be worn in the intended manner (buttoned, fastened, tied, tucked in, etc.).
- ◆ Pants are to be worn at the waist with a belt. Pants are *not* to be worn at the hips, without a belt, or in sizes that are excessively too large or too small for the student.
- ◆ Shoes and socks are to be worn at all times to provide protection for the students' feet. Shoes must be the type to allow the student to participate fully in an appropriate developmental physical education program. Sandals must have a back strap. Clogs, thongs, or high heels are not to be worn at school.
- ◆ Dresses, skirts or shorts are to be no shorter than extended arms down to the fingertips while arms are held at sides.
- ◆ Clothing needs to conceal undergarments at all times. Halters, tube tops, see-through net shirts, tank tops, mid-drift shirts and muscle shirts are not to be worn at school.
- ◆ Clothing with inappropriate slogans and/or pictures (alcohol, tobacco, or drug endorsements, sexual innuendoes, or gang-related symbols or phrases) will not be permitted.
- ◆ The wearing of hats, caps or other head coverings by students indoors is not permitted. Hats must be worn in the intended manner (not backwards or sideways).
- ◆ Fashion items, sunglasses, make-up, extreme hair styles, materials or objects that distract from instruction must be left at home. Special events such as Picture Day, Student Council theme days, or classroom activities with teacher permission may modify standards.



Consequences for Not Following Dress Code

- ◇ Students who come to school in violation of the stated dress code will call home immediately and make arrangements to change into appropriate attire.

IMPORTANT DATES



BACK TO SCHOOL NIGHT

August 19, 2010

6:00 – 7:35 p.m.

OPEN HOUSE

June 2, 2011

6:00 – 7:00 p.m.



SCHOOL HOLIDAYS AND VACATIONS

Labor Day	September 6
Veterans Day	November 11
Teacher Furlough-No School	November 22 - 23
Thanksgiving Break	November 24 – 26
Winter Break	November 29 – December 31
Martin Luther King Jr. Day	January 17
Lincoln's Birthday	February 14
Washington's Birthday	February 21
Spring Break	April 15 – April 29
Memorial Day	May 30
Last day of School	June 21

Robert J. Fite Elementary Staff

School Site Administration

Elizabeth Rueda Principal

Brenda Gourley School Secretary

Julie Geer Office Assistant

Support Staff

Tina Smith School Psychologist

Valerie Silva Speech Specialist

Pradeep Singh Lead Custodian

David Correia Custodian

Roman Brambula Custodian

Peggy Toomer Food Services Lead

Michelle Ramirez Food Services

Roberta Merrill Learning Center

Carol Heilig Learning Center

Todd Taylor Computers &
Physical Education

Kindergarten

MaryAnn Costa

Jessica Compton

Kindergarten/First Grade

Renee Merian

First Grade

Lisa Munoz

Kendra Schubert

Lynn Fargo

Second Grade

M'Lissa Gardner

Denise Lyon

Diana Sandoval

Third Grade

Allison Easley

Deidra Wood

Sherry Prince

Third/Fourth Grade

Jeff Anderson

Fourth Grade

Jason Coronado

Charles Holbrook

Jennifer Smith

Fifth Grade

Kevin Roeser

Tracey Panuschka

Jodi Gutierrez

Sixth Grade

Lynn Garverick

Mark Hogge

Anita Guzman

SCHOOL POLICIES AND PROCEDURES

ATTENDANCE

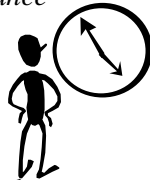
One of the most important elements of successful learning is ***regular, on-time attendance*** at school! State law requires it and research shows that students' success depends on it. Students are expected to report to class on time. Parents of absent students are asked to phone the school the day of the absence at 689-2854 or send a written explanation upon their return. Absence notes should have child's name, date(s) and reason for absence, and parent signature. If attendance is a recurring problem, the School Attendance Review Board (SARB) procedures will be enforced.

TRUANCIES

If your child receives five or more unexcused absences, it constitutes a truancy, which is reported to the School Attendance Review Board (SARB) by the principal or other designated staff.

TARDINESS

Tardiness interferes with success in school. *Students are expected to be at school on time and any tardy will be documented. If tardiness is a recurring problem, the School Attendance Review Board (SARB) procedures will be enforced.*



LEAVING EARLY/CHECKOUT OF STUDENTS

Leaving early is sometimes necessary. Students can be released from school early with a note from the parent indicating the reason for early dismissal. However, this is permitted on a "need basis" only and should not occur on a regular basis. Parent(s) or a person identified by the parent must sign the student out in the office before the student can leave campus. **STUDENTS CANNOT SIGN THEMSELVES OUT. The office can require photo identification of a person who is signing the student out of school.**

PLEASE NOTE: A student will not be permitted to leave school with a person other than his/her own parent or guardian as listed on the information card unless the custodial parent or guardian provides specific permission. A student cannot ride another bus or go home with another student without written permission.

CLASSROOM VISITS

Visitors are always welcome if they sign in at the office before entering any place on campus, even if only for a few minutes. However, as a courtesy to teachers who may be testing, on duty, etc., we ask that all parents arrange a time for visits. Also, the teacher's main responsibilities during student contact hours are to teach and supervise students. Please wait until the teacher is free from those duties to speak about individual issues.

All visitors (including parent volunteers) will be provided with a Visitor Pass to be worn at all times on school grounds. Teachers have been asked not to admit anyone who has not checked into the office and is without a pass.

ARRIVAL AND DISMISSAL

The campus is open to students beginning at 7:45 a.m. Please do not bring or send students before 7:45 a.m. **There is no supervision for them and gates remain locked until this time.**

All students will be dismissed to go home directly after school unless they are in a special program. No supervision is available after students are dismissed at the end of the school day. **Please do not ask students to wait for you any amount of time after their dismissal.** If you have an emergency, please notify the office. Please make every effort to inform your child before school about special dismissal arrangements, since telephone calls are not forwarded to classrooms during instructional time.

TEXTBOOKS

Each student is issued a numbered copy of the textbooks for his/her grade at the beginning of the school year. She/he is individually responsible for these books for the year. *If a book is lost or damaged, the student will have to pay the full or partial price, depending on the original condition of the book when issued to the student.*



Students should check for his/her textbooks daily. If a book is missing, the class and the teacher can assist with locating the book. If a student waits until several weeks later, the chances of finding the book are slim.

LOST AND FOUND

Most children keep track of their clothing; however, each year we end up with coats, lunch totes, etc. that are unclaimed. To help avoid a loss, please mark the child's possessions with his/her name. At the end of each year, we donate unclaimed items to charity. Students or parents may reclaim lost articles from the multipurpose room.

TELEPHONE USAGE

Students are permitted to use school phones for school business only. Special arrangements for after school activities should be made prior to school. Students will receive telephone calls during the school day only in an emergency.



CELL PHONES

Students are permitted to carry cell phones. However, cell phones must be turned off and remain off once a student enters campus. Cell phones are to be kept in the student's backpack throughout the course of the day. Students may turn cell phones on once they exit the school grounds. **Cell phones disrupting class or school activities will be collected by the teacher and held for parent pick up.** *The school is not responsible for broken, lost or stolen phones.*

FINGERPRINTING

All volunteers who work with children without direct supervision of a district employee must submit their fingerprints for a criminal background check by the Department of Criminal Justice. Student safety is the Board of Education's top priority, and the board wants to take every precaution to ensure schools are safe. Those who volunteer in their children's classroom or school office do not need criminal background checks. Volunteers typically affected by this policy include mentors at businesses, assistant coaches, and drivers on field trips. Volunteers will be held to the same standards as all district employees, none of who may begin work until clearing a fingerprint check. State law forbids people with convictions of sexual crimes, drug crimes and violent felonies from being employed by schools.

All costs for fingerprinting will be paid by the volunteer. Fingerprinting results will be confidential. For more information, please call 916-686-7797, ext. 7238.

DOGS

No dogs are allowed on campus unless special arrangements have been made with the classroom teacher.

DISTRACTING MATERIALS OR ITEMS

Materials or objects that distract from instruction must be left at home. Teacher permission can be given for special occasions.

Unacceptable:

- 1) Make-up, pictures, trading cards, comic books (clear or light colored fingernail polish is acceptable)
- 2) Artificial nails (safety concern)
- 3) Sunglasses
- 4) Any electronic device, such as headphones, pagers, telephones, or iPods
- 5) Spray cans or spray containers of any type
- 6) Sports equipment (school furnishes all equipment)
- 7) Toys of any type (Nintendo DS, squirt guns, etc.)
- 8) Strong perfumes or colognes

If you have any questions or concerns, you should call an administrator immediately at 689-2854.



Cafeteria Services

Breakfast Program

Breakfast is available to students beginning at 7:40 a.m., as follows:

1. Full purchase paid entirely by the parents (\$1.25)
2. Full assistance from the federal government (free)



Lunch Program

Hot lunches are available to students, as follows:

1. Full purchase paid entirely by the parents (\$2.25)
2. Full assistance from the federal government (free)

If you feel that you need assistance, please contact the office during the first few days of school. A form will be sent home to ALL Parents, which must be completed and returned by any parent who wishes to receive assistance. Lunches bought with cash must come in an envelope labeled with the student's 4-digit lunch number and name. Lunches can be paid for in advance with checks made out to EGUSD Food Services, or visit www.myLunchMoney.com. Students cannot borrow breakfast.

Cafeteria Behavior

Lunchtime should be an enjoyable time of the day. It is a time to eat a balanced lunch, to relax, and enjoy being with friends. Because approximately 250 students are gathered in one place at one time, certain behaviors are expected.

1. Proceed in a line (through the food area and to the assigned tables).
2. Remain seated at all times (unless dismissed to dump tray).
3. Talk in quiet voices.
4. Stop talking when supervisory staff is talking or has shown the silent signal.
5. Leave the cafeteria in an orderly fashion.

It is important to discuss these rules with your student throughout the year. We want this to be a pleasant time for all of the students. Disorderly conduct or excessive talking often results in students having difficulty finishing their lunch before going back to class.

If a student does not comply with these reasonable expectations there are consequences.

1. Discussion with the yard supervisor
2. Removal to an isolated table
3. Removal to a supervised alternative space
4. Citation
5. Removal to the Principal's office

Federal Lunch Guidelines

It is also important that you are aware our lunch program is subject to federal rules and regulations. This means we can encourage your child to make good lunch choices but we cannot make them choose particular items (Parents, if in attendance, are also not permitted to assist their child in choosing lunch items). Because of these guidelines, we ask you to **review the lunch menu with your child at home and discuss** with them the choices you want them to make. Students are permitted to have 1 entrée, 1 vegetable, 1 fruit, and a choice of chocolate or regular milk (If condiments are required your students is allowed 2 packets). Students are not permitted to share these items with anyone (Students, staff, siblings, or parents). *Failure to comply with the federal guidelines can cause the school to lose the lunch program.*

ACADEMIC STANDARDS

ACADEMIC STANDARDS OVERVIEW

One of the primary responsibilities of Robert J. Fite Elementary School is to provide students with appropriate and rigorous academic instruction. Our students must be prepared to meet the world of tomorrow with confidence and skill. While providing students with quality academics, we must also develop creativity and appreciation for the arts. These responsibilities can best be met when parents and teachers work together to help students be successful learners.

Students are expected to work up to their abilities or capabilities and to adhere to the homework schedule. School work missed or time wasted will be made up by the student. Deadlines for the completion of assignments and special projects will be adhered to. Students who cheat or aid someone else in cheating will receive a grade of zero for the assignment.

At Back to School Night, each classroom teacher will share with parents the academic program as well as performance and behavior standards for their classroom. Back to School Night is an important evening. It really begins the parent-teacher partnership. We encourage all parents to attend!

REPORTING STUDENT PROGRESS

Report Cards / Conferences

Report cards are issued three times during the year. This occurs approximately every three months at the end of each trimester. Progress Reports are issued regularly. Teachers have set aside one to two Mondays every month for parent contact time. The teacher will maintain communication with you throughout the year in a variety of ways (Phone calls, homework logs, notes, agenda planners, reports, e-mails and/or meetings).

Your child's teacher will discuss their communication plan with you at Back to School Night. ***At any time during the year a parent or teacher may request a conference.*** If you wish to speak to your child's teacher please contact the office to make an appointment. Their teacher will return your call within 2 school days.

Missing, late or incomplete assignments have an effect on academic grades. An incomplete is given only when a student's work is not finished because of illness or other excused absence. If work is not completed within a specific length of time (i.e., equivalent number of make up days corresponding with an excused absence), the grade shall be changed to reflect scores of zero for all missing work. Students who are not completing daily classwork and/or homework assignments may not be allowed to participate in co-curricular activities such as assemblies, field trips and athletics.

Grades are based on consistent observation of the quality of a student's work and work completion; mastery of course content; content standards/benchmarks; and objectives checklists as demonstrated through classroom participation, homework, and tests. Student work is evaluated in relation to the standards and benchmarks established for a particular grade level by the State of California. Work habits and citizenship are reported separately.

Grades for achievement shall be reported each marking period as follows:

- A – Excellent
- B – Good
- C – Average
- D – Needs Improvement (grades 3 – 6 only)
- F – Unacceptable (grades 3 – 6 only)
- N – Needs improvement (grades 1 – 2 only)
- S – Meets or exceeds standards (kinder only)
- P – Practice needed (kinder only)
- NA – Not assessed at this time

Grade Level Standards shall be reported as:

- + Above grade level standards
- √ Meets grade level standards
- Does not meet grade level standards
- NA Not formally assessed

Citizenship/Work Habits Key

- E – Excellent
- G - Good
- S – Satisfactory
- N – Needs Improvement



Criteria for determining grades for achievement may include, but are not limited to:

- Preparation of assignments, including accuracy, legibility, and promptness
- Contribution to classroom discussions
- Demonstrated understanding of concepts in tests
- Organization and presentation of written and oral reports
- Applications of skills and principles to new situations
- Originality and reasoning ability when working through problems

PROGRESS REPORTS

All students receive a regular progress report. This report shows parents how students are doing. Parents are asked to sign and return the bottom portion of the progress report so that teachers will know that a parent has read the report. If a conference is needed to discuss the report, a parent/guardian is asked to contact the teacher.

HOMEWORK POLICIES

Homework at Robert J. Fite Elementary is considered an integral and meaningful part of the entire school program. Homework is assigned for the following purposes:

- To reinforce, enrich or extend in-class instruction
- To practice basic skills needed for immediate recall (math facts, sight words, etc.)
- To develop effective study skills for now and later life

Daily reading practice is required. The following minimum homework requirements include reading with, reading to, or having children read by themselves.

- K** = 20 minutes
- 1** = 30 minutes
- 2** = 30 minutes
- 3** = 45 minutes
- 4** = 1 hour
- 5** = 1 hour
- 6** = 1 ¼ hours

Homework is usually assigned four days per week. Each teacher will discuss homework procedures on Back to School Night.

SITE RECOGNITION OF STUDENTS' ACCOMPLISHMENTS

Students in kindergarten through second grades will not be eligible for Principal's List or Honor roll, but may qualify for Special Recognition Awards.

Students in third through sixth grades can receive Principal's List status by receiving **All A's** in the academic areas (language arts, mathematics, science, and history/social science). Citizenship and work habits are not computed for eligibility.

Students in the third through sixth grades can receive Honor Roll status by receiving only **A's, B's and C's** (No D's or F's or N/A's) in the academic areas (language arts, mathematics, science, and history/social science).

Students in all grade levels can receive Perfect Attendance awards by trimester.

Students will have the opportunity to be recognized for their writing through the Principal's Writing Club.

Students who follow the rules in the classroom, cafeteria and on the playground may receive daily, weekly and monthly recognition. This recognition is in the form of certificates, Student of the Week, Caught You Being Good tickets, Student of the Month, and classroom rewards.

District Honor Roll

District Honor Roll for the Elementary Schools includes the following six subjects:

- Reading/Language Arts
- Writing
- Mathematics
- Spelling
- Science
- History, Social Science

All students in Grades 4 – 6 with a grade point average of 3.5 or better will be eligible for District Honor Roll.



INSTRUCTIONAL PROGRAM

A brief summary of curriculum at Robert J. Fite Elementary School is included below. Further information and the opportunity to ask your child's teacher specific questions regarding curriculum will also be made available on Back To School Night.

READING/LANGUAGE ARTS

The reading series adopted by the District is published by Open Court Reading for grades K-6. This program is aligned with state and district standards. The program is grounded in the systematic and explicit instruction of

- Phonemic awareness – the ability to recognize that words in English are composed of individual sounds. Phonemic awareness is a critical skill on which children build their understanding of phonics.
- Phonics – the ability to connect letters and sounds.
- Spelling.
- Word knowledge – vocabulary skills.
- Comprehension strategies and skills.
- Inquiry, investigation, and research strategies and skills.
- Writing skills.
- Grammar and punctuation skills.
- Handwriting.
- Speaking/listening.

In addition, Accelerated Reader software is available for 2nd – 6th graders. Students read books of their choice and earn points which translate into rewards. Accelerated Reader has built a culture of reading throughout our school.

MATHEMATICS

The Mathematics program teaches children basic concepts, computational skills and the application of skills in problem solving situations. Textbooks and materials used in Grades K-6th are the adopted Scott Foresman. The materials offer a balance in areas of computational skills, critical thinking, application and problem solving. This math program addresses California's Math Standards and the Elk Grove Unified School District's standards and benchmarks for each grade level. The program provides additional Math problems and practice through the homework book.



COMPUTERS

Students receive computer instruction through hands-on use in the computer lab. The computer lab is equipped with 40 Compaq computers. Every classroom has at least one computer, which is connected to the Internet. An acceptable use policy is strictly enforced so that students use the computers and the Internet appropriately. By the time children complete the sixth grade at Robert J. Fite Elementary School they are computer literate: they can type by touch, use computers to change basic settings, conduct on-line research, and use Microsoft Word, Microsoft Excel, and Microsoft PowerPoint. Additional programs include Rosetta Stone, Accelerated Reader, Kidspiration, Reader Rabbit and Kid Pix.

PHYSICAL EDUCATION

Physical Education instruction consists of student participation in psychomotor activities, skill development, individual games, and group games. Good sportsmanship, cooperation, and positive attitudes are stressed throughout the year. All students will participate in physical education classes unless excused by a physician. A note to this effect will be necessary from your physician. Tennis shoes are necessary for physical education classes to ensure health, safety and better performance.

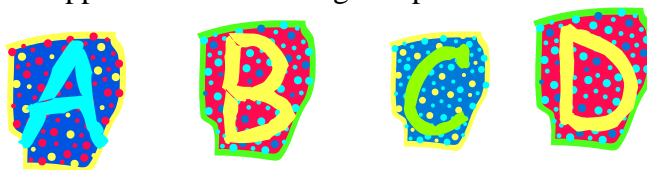


SCIENCE

California Science by Macmillan/McGraw-Hill will be the base for the kindergarten through fifth grade curriculum and **Holt California Earth Science** by Holt, Rinehart and Winston will be used for 6th grade. We are excited as these fairly new adoptions grant many opportunities for students to explore “hands-on” science while also providing students with an interesting text. In addition, teachers will continue to incorporate themes from the reading series, Open Court, to reinforce science standards.

HISTORY/SOCIAL STUDIES

The History /Social Science program in the Elk Grove Unified School District is standards-based with an emphasis on both subject content and historical and social science analysis skills. Both the Grade K-5 (Harcourt Publishing Co.) and the Grade 6-8 (Holt Publishers) programs contain strategies for writing, note-taking, critical thinking, vocabulary development, and building success in comprehending expository text. Primary source materials, both written and through media, are included to enhance student engagement in learning about events of the past. The text is available on CD and online for the convenience of students accessing information at home. The online interactive text supports student reading comprehension.



SPELLING

The Open Court Spelling Series was adopted by the Elk Grove Unified School District and will be used in grades 2-6. Logical word lists teach strategies to help students identify patterns in words and apply generalizations to new words. Developmental instruction begins with simple, phonetically regular patterns, and then progresses to word structure and finally to more complex forms.

VISUAL AND PERFORMING ARTS

Robert J. Fite’s Fine Arts program includes a variety of experiences in arts, crafts, singing, dancing, poetry, and drama. Guest artist presentations and art resources are brought in to further expand the experience of the students. Students also experience community artistic events through a variety of field trips. In addition, we offer an after school Choir class, and after school Band instruction.

AFTER SCHOOL WORKSHOPS

After school workshops may be made available for children after the regular school day. The instructional focus will be aligned to the areas identified by the teachers of the children signed up for workshop. The overall goal of this program is to support the identified academic needs of each student.

SCHOOL ACTIVITIES

Back to School Nights (Fall)

The school sponsors a night for parents to meet staff and visit their child's classroom and discuss with teachers the school program for the year. Parents with more than one child will be able to attend two sessions. Classroom programs and activities will be presented by teachers.

Open House (Spring)

Open House occurs in the Spring. This is a time when parents and students can come together to visit the classrooms and teachers, and to view work. ***This is not a student conference time.*** Conferences should be scheduled individually with teachers at other times.

Academic Competitions

Students may be invited to participate in academic competitions and events such as Science Fair, Spelling Bees, Writing Contests, and other events related to their grade level. Parents will be notified of any special events related to a child's participation in these activities.

Field Trips

All field trips are planned to coordinate with the regular instructional program. Regularly enrolled students who meet specific academic and behavior standards may participate; permission to attend may be denied if students fail to meet the stated criteria. Field trips are normally funded by the participants and/or fundraisers, although no child will be denied access due to lack of money. Bus fares and entrance fees are included in the cost. Completed permission forms must be submitted to the office **three days prior** to the field trip for the student to be able to attend. Parent permission granted over the phone will not be accepted since it is impossible to establish identity.

Attendance is required on field trip days as classroom instruction will be provided for students who are unable to attend the field trip. Only district approved commercial transportation will be used for trips.

Clubs

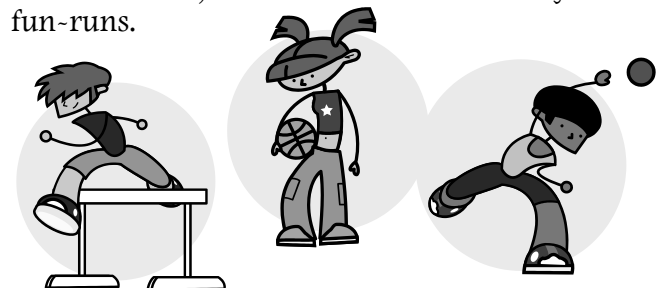
Instrumental music and a school choir are featured in before or after-school programs that last from two months to the entire year. Parent permission must be granted, and parents agree to provide transportation and to assume all costs associated with the activities.

Student Council/ Conflict Management

The Student Council is composed of classroom representatives chosen from 4th – 6th grade classes. Officers are elected from 4th, 5th, and 6th grades. The Student Council helps to develop an understanding of the democratic process, develop leadership and school spirit, provide communication between the administration and students, and serve the school community in a variety of ways. Additionally, students in grades four through six are able to participate in the Conflict Management Program that teaches the skills of leadership, peer conflict mediation, and communication.

After School Sports

Robert J. Fite Elementary participates in after school boys and girls' intramural basketball games. In addition, students have the chance to practice for and participate in a District sponsored track and field meet, and one or two community fun-runs.



Plan to Achieve Bold Goals

The Plan to Achieve Bold Goals, also known as SLIB, is a state sponsored program that provides money to improve our school. These funds are used to provide additional training and meeting time for teachers, to purchase materials and equipment not provided by the regular budget, and to hire personnel to perform duties that would not otherwise be possible.

School Site Council

This group of school employees, parents/guardians and community members oversee many of the decisions about school programs and budgets. Members are elected and normally serve for two years. Meetings are held at least four times a year, with dates and times posted in the school newsletter. All meetings are open to the public, and you are encouraged to attend.

English Language Learner Advisory Committee

Robert J. Fite Elementary is a diverse community with many different languages represented. The English Language Learner Advisory Committee will meet to discuss issues relative to the education of students whose primary language is a language other than English. We welcome our parents with a second language to be involved in our school activities.

Parent-Teacher Organization (PTO)

Robert J. Fite has an active Parent-Teacher Organization. PTO's Mission Statement is, "To promote the welfare of children in the home, school, and community by establishing close relations between the home and the school, so that families and teachers work as partners in educating our children." The PTO sponsors many events such as the Harvest Carnival, Family Reading Night, Family Dance Night, and Family Game Night, to name a few.



Library

Due to recent changes in staffing, our library will not be opened for students to check out books. However, to ensure our students have access to the books, portable libraries (rolling shelves) will be circulated through the grade levels, to provide all students an opportunity to "check-out" and enjoy reading books from our school library.

2nd- 6th grade students participate in our **Accelerated Reader Program**. This program provides our students access to over 8,000 books. Once your child has read one of these designated books, they are given the opportunity to take a comprehension test using the computer. Each book is assigned a designated number of points. Your child(ren) will be awarded a specific number of points based on their comprehension accuracy. Students have the ability to earn monthly rewards as well as the mid-year and end-of-the-year drawing.

GATE/Accelerated

At Robert J. Fite the needs of the GATE students (Gifted and Talented Education) are met in several ways. Our qualified and well-trained staff meet the needs of students in the classroom by differentiating instruction. Special tailored projects are used to extend learning. Instruction of standards is more in depth and is extended where appropriate. Students are encouraged to participate in District competitions such as the Spelling Bee, Science Fair, and Writing contests. Our site may offer various after school enrichment classes periodically throughout the year. These include, but are not limited to, science and math investigations. Our well-rounded GATE program keeps our high achieving students challenged.

Special Programs – Services for Students and/or Parents

Speech, Language, Hearing

A speech and language specialist is assigned to our school to assist students with identified needs. To qualify, students must be assessed by the specialist and meet certain qualifying criteria. The specialist also works closely with the Learning Center and the Student Study Team. Individual and small group instruction is provided to students who have identified needs in these areas:

- Articulation (the ability to formulate sounds and words correctly)
- Fluency (smooth flow of speech)
- Voice (pitch, loudness, hoarseness)
- Delayed language
- Aphasia (difficulty speaking or remembering words)
- Auditory functioning (difficulty understanding others' speaking)

Student Study Team

The Student Study Team (SST) is an effective way to bring together many resources to support students. The team, which meets at the request of the classroom teacher, is composed of regular education teachers, special education teachers, our psychologist, speech/language specialist, and a site administrator who meet regularly to study, discuss, and decide about appropriate programs for:

- Students who are accelerated
- Students with behavior concerns
- Students with possible learning difficulties
- Students who have been recommended for retention or acceleration

Parents are first notified of a student's needs and then invited to attend the SST meeting where they participate in the discussion, along with the SST members.

Learning Center

Robert J. Fite's Learning Center teams support specialists and classroom teachers to provide special education services on campus when appropriate. We focus on meeting children's special needs while supporting social and academic participation in the regular classroom. Our Never-Streaming Program allows us to provide extra support to struggling students before they fall too far behind. In addition, Co-op conferences are held twice each year so that classroom and specialist teachers may work collaboratively to see that every child at the school makes progress.

Psychologist

Our psychologist is on campus approximately one and one half days per week. The three main functions of the psychologist are to:

- Assess students for special programs.
- Serve on the Student Study Teams to assist with program planning.
- Provide counseling for special situations.

The psychologist can be contacted through the school office during regular school hours.



MEDICAL INFORMATION

Administration of Medication at School

Below is listed Education Code 49423, which sets forth procedures which must be followed if school staff are to accept the responsibility for administration of medication.

- 1) Any pupil who is required to take, during the regular school day, medication prescribed for him by a physician, may be assisted by the school nurse or other designated school personnel if the school receives:
 - a) a written statement from such physician detailing the method and amount, and time schedule by which such medication is to be taken, and
 - b) a written statement from the parent or guardian of the pupil indicating the desire that the school district assist the pupil in the matters set forth in the physician's statement.
- 2) No medication (prescription or non-prescription, including aspirin, cough drops, etc.) will be dispensed to students or allowed on the school site without the appropriate form being completed and on file in the school office. If the physician requires a portion of a tablet, pill, etc., be dispensed, the parent(s) is responsible for dividing the tablet into the prescribed size.
- 3) Students requiring medications at school shall be identified to the school by parent/guardian and physician. Students observed by school personnel administering unauthorized medications to themselves will be reported to their parent/guardian. (A.R. 4141.21(a)).
- 4) The authorization for the Administration of Medication by School Personnel may be obtained from the school office.
- 5) All student medication must be in the original container clearly labeled with the student's name and will be kept securely locked in the school office. *Students may not carry medication on their person, although exception may be made for students who need medication for potentially life threatening conditions.*

Such exceptions require physician, parent and principal authorization.

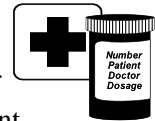
- 6) Parents are required to provide written verification from physician to the principal of the school the pupil attends, or the school nurse, of any change in the medication or dosage. Physicians may fax forms to school sites to authorize medication changes.
- 7) The Authorization for the Administration of Medication by School Personnel form must be updated annually or whenever changes are made in the treatment plan.

For the safety of your child and other children, we ask your cooperation in following our policy in regards to medication during school hours.

HEALTH AND NURSING SERVICE

The district nursing services are administered by a qualified school nurse who provides:

- Vision and hearing screening
- Updating medical information
- Supervision of the maintenance of appropriate records for each student



No elementary school in the Elk Grove district has a resident nurse. Nurses are available on an on-call basis.

ACCIDENTS AND INSURANCE

We try to do everything possible to insure a safe environment at school; however, accidents do happen. If an accident occurs, the school will make every effort to contact the parent or guardian. If that is not possible and there is a doubt about the seriousness of the injury, the school will contact emergency services.

The Board of Education has authorized the principal of each school to send out information on a school accident insurance policy. Since the school district, by law, cannot pay for the medical and hospital expenses incurred as a result of an accident at school, we recommend this insurance policy. These policies are sent home with each student at the beginning of the school year.

EMERGENCY INFORMATION

In case of a serious accident, we make every effort to contact the parents or guardian. In order to do this, be sure the office and your child's teacher has the following **current information**:

- Parent/Guardian home and work phone numbers.
- Emergency contact person's name and phone number in case the parent/guardian can't be reached.

The health of your child is important to all of us. Proper nutrition is emphasized throughout the curriculum of health and science. Soft drinks and candy are discouraged as treats from home for the class. Parents have been very creative in finding ways other than cupcakes, etc. to acknowledge their child's birthday, thus showing their support of finding alternative ways toward good health. We appreciate your creativity.

Students who have definite signs of a cold or other illness should not be sent to school. If a student becomes ill at school, care will be provided temporarily and parents will be notified. If a student is determined to be too ill to remain at school, or is running a temperature, parents will be notified to pick up the child.

Head Lice Policy

Head lice are tiny bugs that live on the hair and scalp. They are transmitted from one person to another by **direct** contact or on shared combs, hairbrushes or hats. They can also be acquired from upholstered furniture and bedding. People can have head lice for a period of time and not know it. It takes about ten days for the nits (eggs) to hatch. If you think you or your child has been in contact with a person who has head lice, check their head for about 10 days. Check around the base of the neckline and ears. It is easier to see the nits in sunlight (nits are about 1/16th of an inch in size. *Head lice cannot hop or jump!*

If your child is found to have head lice:

- 1) He/she will be sent home.
- 2) You will be given a letter explaining treatment and care.
- 3) All students in the class will also be given a treatment and care letter.
- 4) Your child may return to school once all nits (eggs) have been removed with proper treatment.
- 5) Your child may not return to class until having been cleared in the office first.



STUDENT RESPONSIBILITIES

A major goal of Robert J. Fite Elementary School is to provide a safe and positive learning environment for students. Such an environment is enhanced by having a few well-chosen rules that are firmly and fairly enforced.

The detailed rules directing approved behavior are as follows:

CLASSROOM RULES

Students will:

1. Respect the authority of teachers, principals, and all staff members.
2. Comply with school and district standards of conduct.
3. Attend school on a daily basis and get to class on time.
4. Come to class prepared to work.
5. Bring necessary books and materials.
6. Pay attention in class.
7. Complete class work and homework on time.
8. Keep track of progress.
9. Adhere to the Dress Code.



PLAYGROUND RULES

Students will:

1. Walk to the playground when dismissed from class.
2. Play only in the designated areas.
3. Refrain from name calling, profane language, play fighting and fighting (this includes pushing, wrestling, kicking, tripping or harassing another student).
4. Not practice any dangerous activities on playground equipment or bars.
5. Not jump off playground apparatus.
6. Not play tag on or run in the area where there is large playground equipment.
7. Not bring equipment from home.
8. Refrain from kicking balls on the blacktop during recess times.

9. Not bring snacks out on the playground. They may be eaten in designated areas.
10. Not throw things at people.
11. Share playground equipment and return it after play to its proper place.
12. Not loiter or play in restrooms.
13. Use passes to be allowed in hallways or office.
14. Stop playing and line up in an orderly manner by their playground area when the bell rings.
15. Follow posted classroom rules for school games.

LUNCHROOM RULES

Students will:

1. Walk in an orderly line in the hallways and quad.
2. Stand quietly in a single line while waiting to be served.
3. Sit at assigned tables in the lunchroom.
4. Speak only in low voices while in the lunchroom.
5. Remain seated until dismissed by a teacher or yard supervisor.
6. Follow the teacher or yard supervisor's directions for dismissal.
7. Clean up the area before leaving the lunchroom.

CONSEQUENCES FOR DISREGARDING RULES

1. The student may be given a warning, time out or citation.
2. The student will be referred to their classroom teacher or an administrator, as appropriate.
3. Attached Education Code Related to Discipline will be referred to as needed.

SEVERITY CONSEQUENCES

(See District Code of Conduct Booklet, and the attached school discipline matrix for additional detail.)

Suspension may be imposed for any of the following reasons:

1. Fighting or an attack on another person.
2. Assault with anything that can be used as a weapon.
3. Possession of dangerous objects or any controlled substances (drugs).
4. Persistent disruptive behavior or defiance of school authority.
5. Intentional damage to school/personal property.
6. Possession of gang related colors and/or paraphernalia.
7. Harassment, threats or intimidation.

BIKE RIDER RULES

Bike riders must:

1. Obey all traffic control devices: i.e., stop signs and stoplights.
2. Not ride double on one bike.
3. Ride with the traffic (right side).
4. Not ride more than two side-by-side.
5. Not ride bikes on sidewalks while on campus.
6. Park and lock bikes in the rack provided.
7. Walk their bicycle on school property, and while crossing in the pedestrian lane.
8. Be responsible for their own bicycles. The school is not responsible for lost or damaged bicycles.
9. **Wear a helmet for safety – this is a state law.**



WALKER'S RULES

Students who normally ride the bus must have a signed permission slip filed in the office if they want to walk to school.

Walkers must:

1. Walk on the side of the road facing traffic.
2. Walk single-file if no sidewalks are available.
3. Look both ways before crossing the street and always use crosswalks. If no crosswalks are available, cross at street corners only.
4. Use extreme caution when walking out from behind or between parked or waiting cars.



SKATEBOARDS/ROLLER BLADES/SCOOTERS

Skateboards, scooters, roller blades or hee-lies are not allowed at school. As a safety precaution, they are not allowed as a form of transportation to and from school. If a child brings one of these items, it will be brought to the office for the parent to pick up. If a child wears shoes with wheels in them (heelies), a parent will be called to bring another pair of shoes.

BUS RULES

Students are required to:

1. Arrive at the bus stop five (5) minutes before the bus is scheduled to arrive.
2. Use only his/her assigned bus stop.
3. Arrange for the transport of live animals, insects, reptiles, to or from school, by means other than on the bus.
4. Refrain from transporting hazardous or destructive objects of any kind.
5. Respect the rights and property of others on the bus and at the bus stop.
6. Avoid all fighting and rough play while at the bus stop, on the bus, or when getting on or off the bus.
7. Always enter and leave the bus through the entrance door, except in emergencies.
8. Remain seated, facing forward with feet, legs and other objects clear of aisle while the bus is in motion.
9. Keep all parts of the body inside the bus.
10. Keep windows closed unless otherwise instructed by the bus operator.
11. Remain quiet at railroad crossings.
12. Not use profane language, obscene gestures, or create excessive or unnecessary noise.
13. Not damage or deface any part of the bus, tamper with the radio, controls, emergency exits or other equipment, shoot or throw any objects inside/outside or at the bus, or in any way endanger the safety of others.
14. Help keep the bus safe and free from litter by not eating or drinking on the bus.
15. Be courteous and respectful to the bus operator.
16. Obey the requests of the bus operator; give proper identification when requested.



17. Give the bus operator a written request when leaving the bus at other than the student's assigned bus stop. The request must be signed by the parent/guardian and approved by the site administrator and/or his/her designee.
18. Always cross in front of the bus when it is necessary to cross the street.

Please do not bring gameboys, trading cards, electronic games, ipods, etc. on the bus.

In order to maintain the health, welfare and safety of students and staff when using school transportation vehicles, to maintain and improve student discipline and to protect and maintain district property, the governing board has authorized the installation of video recording equipment in school vehicles. Videotapes will be reviewed on a random, but routine basis. Students found to be in violation of school or bus rules will be subject to disciplinary action.

Bus Discipline Process

The normal progression of penalties for violations of the rules and regulations on the bus are:

- First violation: warning from an administrator and notification of parent.
- Second violation: 1-day suspension from riding bus/notification of parent.
- Third violation: 5-day suspension from riding bus/notification of parent.
- Fourth violation: 10-day suspension from riding bus/notification of parent.
- Fifth violation: suspension from riding bus for the remainder of the year/notification of parent.

In cases of severe misconduct, students may be assigned penalties more severe than provided for in the normal process.

DISTRICT POLICY **INFORMATION**

Pesticide/Herbicide Use

The District uses common pesticides and herbicides, as necessary, to control weeds and pests at schools. Signs are posted at schools describing the pesticides or herbicides, with the active ingredients listed at least 24 hours prior to application. If you would prefer to be notified by mail at least 72 hours prior to application at your child's school, please call the District's Maintenance and Operations Department at (916) 686-7745 to be placed on a notification list.

Prohibition of Discrimination/ Harassment

The Elk Grove Unified School District does not discriminate on the basis of a person's actual or perceived ancestry, color, ethnic group identification, national origin, race, religion, sex, gender (including sexual harassment) sexual orientation, or physical and/or mental disability in any of its policies, practices, procedures, programs or activities. More detailed information regarding the District's prohibition of discrimination of harassment is contained in the Legal Rights section of the Elk Grove Unified School District Parent and Student Handbook. Parents, students and staff should immediately report incidents of discrimination or harassment to the Principal or designee. Students, parents, guardians or any other individuals having questions or concerns or who may wish to file a complaint, should contact Assistant Superintendent for Human Resources, at 916-686-7795, for matters involving District employees or contact the Associate Superintendent, Education Services, at 916—686-7785, for matters between students.

Sex Discrimination/Harassment

The Elk Grove Unified School District does not discriminate on the basis of a person's sex, gender or sexual orientation and has a policy of

nondiscrimination in accordance with Title IX of the Federal Regulation.

In addition, the Governing Board prohibits sexual harassment of or by any student or by anyone in or from the District. More detailed information regarding the District's policy prohibiting sex discrimination and harassment is contained in the Legal Rights section of the Elk Grove Unified School District Parent and Student Handbook.

Parents, students and staff should immediately report incidents of sexual harassment or discrimination to the Principal or designee. Students, parents, guardians or any other individuals having questions or concerns or who may wish to file a complaint, should contact the Assistant Superintendent for Human Resources, at (916) 686-7795, for matters involving District employees or contact the Associate Superintendent, Education Services, at (916) 686-7785, for matters between students.

Uniform Complaint Procedure

It is the goal of the Elk Grove Unified School District to ensure compliance with applicable state and federal laws and regulations governing educational programs. The District shall follow the Uniform Complaint Procedure when addressing complaints alleging unlawful discrimination on the basis of actual or perceived ancestry, color, ethnic group identification, national origin, race religion, sex, gender (including sexual harassment), sexual orientation, or physical and/or mental disability in any program or activity that receives or benefits from state financial assistance for the alleged failure to comply with state or federal law when addressing complaints regarding adult basic education, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs and special education programs. More detailed information regarding the Uniform Complaint Procedure is contained in the Elk Grove Unified School District Parent and Student Handbook. If you have questions regarding the Uniform Complaint Procedure, you can contact the Legal Compliance Specialist in Human Resources at 916-686-7795.

EDUCATION CODES RELATED TO DISCIPLINE

	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>1. Mandatory Expulsion [E.C. 48915(c)]</p> <p>(1) Possession, selling, or otherwise furnishing a firearm.</p> <p>(2) Brandishing a knife.</p> <p>(3) Unlawfully selling a drug.</p> <p>(4) Committing or attempting to commit a sexual assault or battery.</p> <p>(5) Possession of an explosive.</p>			<p>◆</p> <p>◆</p> <p>◆</p> <p>◆</p> <p>◆</p>	<p>◆</p> <p>◆</p> <p>◆</p> <p>◆</p> <p>◆</p>
<p>2. Mandatory Recommendation for Expulsion [E.C. 48915(a)]</p> <p>(1) Causing serious physical injury to another person except in self-defense.</p> <p>(2) Possession of any knife, or other dangerous object of no reasonable use to the pupil.</p> <p>(3) Unlawful possession of any drug except for the first offense of possession of not more than one ounce of marijuana.</p> <p>(4) Robbery or extortion.</p> <p>(5) Assault or battery upon a school employee.</p>			<p>◆</p> <p>◆</p> <p>◆</p> <p>◆</p> <p>◆</p>	<p>◆</p> <p>◆</p> <p>◆</p> <p>◆</p> <p>◆</p>
<p>3. Acts of Violence [E.C. 48900(a)]</p> <p>(1) Caused, attempted to cause, or threatened to cause physical injury to another person.</p> <p>(2) Willfully used force or violence upon another person.</p>	<p>◆</p>	<p>◆</p> <p>◆</p>	<p>◆</p> <p>◆</p>	<p>◆</p> <p>◆</p>
<p>4. Weapons and Dangerous Objects [E.C. 48900(b)]</p> <p>(1) Possession, sale, or furnishing of weapons (knife, gun, sharp object, club, or an object that could inflict injury) or explosive.</p> <p>(2) Explosives, use or possession.</p>		<p>◆</p> <p>◆</p>	<p>◆</p> <p>◆</p>	<p>◆</p> <p>◆</p>
<p>5. Drugs and Alcohol [E.C. 48900(c)]</p> <p>Possession, use, sale or otherwise furnishing, or being under the influence of alcohol, controlled substances, or an intoxicant.</p>		<p>◆</p>	<p>◆</p>	<p>◆</p>

<p>6. Sale of “Look-Alike” Drugs and Alcohol [E.C. 48900(d)]</p> <p>Offering, arranging, or negotiating to sell drugs, alcohol or any intoxicant and then substituting a look-alike substance intended to represent drugs, alcohol, or an intoxicant.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>7. Robbery or Extortion [E.C. 48900(e)]</p> <p>Committed or attempted to commit robbery or extortion.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>8. Damage to Property [E.C. 48000(f)]</p> <p>Caused, or attempted to cause, damage to school or private property.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>9. Theft or Stealing [E.C. 48900(g)]</p> <p>Stealing, or attempting to steal school or private property.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>10. Tobacco [E.C. 48900(h)]</p> <p>Possessed or used tobacco or nicotine products.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>11. Profanity, Obscene Acts, Vulgarity [E.C. 48900(i)]</p> <ol style="list-style-type: none"> 1. Directed at peers. 2. Directed at school personnel. 	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>12. Drug Paraphernalia [E.C. 48900(j)]</p> <p>Possessed, offered, arranged, or negotiated to sell any drug paraphernalia.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>13. Willful Defiance or Disruption of School Activities [E.C. 48900(k)]</p> <ol style="list-style-type: none"> 1. Failure to follow school rules. 2. Failure to follow directive or instruction of staff or teachers. 3. Failure to follow conduct code for school bus passengers. 	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest

<p>14. Possession of Stolen Property [E.C. 48900(l)]</p> <p>Knowingly received stolen school property or private property.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>15. Imitation Firearm [E.C. 48900(m)]</p> <p>Possession of an imitation firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude the replica is a firearm.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>16. Sexual Assault or Sexual Battery [E.C. 48900(n)]</p> <p>Committed or attempted to commit a sexual assault or battery.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>17. Harassment of a Student Witness [E.C. 48900(o)]</p> <p>Harassed, threatened, or intimidated a pupil who is a witness in a school disciplinary proceeding for the purpose of intimidation or retaliation.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>18. Prescription Drug Soma [E.C. 48900(p)]</p> <p>Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>19. Hazing [E.C. 48900(q)]</p> <p>Engaged or attempted to engage in hazing.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>20. Aided or Abetted to Inflict Physical Injury [E.C. 48900(s)]</p> <p>Aided or abetted in the infliction or attempted infliction of physical injury to another student.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>21. Sexual Harassment [E.C. 48900.2]</p> <p>Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature. Applies to grades 4-12.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest

<p>22. Acts of Hate Violence [E.C. 48900.3]</p> <p>Students in grades 4-12 may be suspended or recommended for expulsion for causing, threatening, or attempting to cause, or participating in an act of hate violence defined as willfully interfering with or threatening another person's personal or property rights because of race, ethnicity, national origin, religion, disability, or sexual orientation. Speech that threatens violence, when the perpetrator has the apparent ability to carry out the threat, may be considered an act of hate violence.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>23. Other Harassment [E.C. 48900.4]</p> <p>Students in grades 4-12 may be suspended or recommended for expulsion for intentionally engaging in harassment, threats, or intimidation against a student or group of students when the harassment is severe and pervasive and disrupts classes or creates disorder or an intimidating or hostile educational environment.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>24. Terroristic Threats [E.C. 48900.7]</p> <p>Making terroristic threats against school officials and/or property.</p>	Alternative to Suspension	Suspension	Expulsion	Citation or Arrest
<p>25. Attendance</p> <ol style="list-style-type: none"> 1. Truant [E.C. 48260] Absent from school without a valid excuse. 2. Repeat truant [E.C. 48261] Absent from school more than one day without a valid excuse. 3. Habitual truant [E.C. 48262] Any student truant three or more times per school year. Students who are habitually truant may be referred to the School Attendance Review Board (SARB) for further action. 	Alternative to Suspension	Suspension	Expulsion	Arrest